



**CITY OF PRINCE ALBERT**  
**COMMUNITY SERVICES ADVISORY COMMITTEE**  
**REGULAR MEETING**

**AGENDA**

**WEDNESDAY, MAY 29, 2024, 4:00 PM**  
**MAIN BOARDROOM, 2ND FLOOR, CITY HALL**

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

**3. DECLARATION OF CONFLICT OF INTEREST**

**4. APPROVAL OF MINUTES**

- 4.1 September 6, 2023 Community Services Advisory Committee Meeting Minutes for Approval (MIN 23-85) **Page 1**

**5. CORRESPONDENCE & DELEGATIONS**

**6. REPORTS OF ADMINISTRATION & COMMITTEES**

- 6.1 Community Services Advisory Committee - 2017 - 2023 (RPT 24-151) **Page 5**

Verbal Presentation: Jody Boulet, Director of Community Services

**7. UNFINISHED BUSINESS**

**8. ADJOURNMENT**



City of  
**Prince Albert**

***MIN 23-85***

**MOTION:**

That the Minutes for the Community Services Advisory Committee Meeting held September 6, 2023, be taken as read and adopted.

**ATTACHMENTS:**

1. Minutes



## **CITY OF PRINCE ALBERT**

### **COMMUNITY SERVICES ADVISORY COMMITTEE REGULAR MEETING**

# **MINUTES**

**WEDNESDAY, SEPTEMBER 6, 2023, 4:01 P.M.  
MAIN BOARDROOM, 2<sup>ND</sup> FLOOR, CITY HALL**

PRESENT: Councillor Dennis Ogradnick  
Councillor Charlene Miller  
Bradley Campbell  
Cathy Crane  
Ellen Grewcock  
Diane Kopchynski  
Naresh Saroye

Amber Soles, Secretary (Excused at 4:45 p.m.)  
Savannah Price, Secretary (Attended at 4:45 p.m.)  
Tim Yeaman, Parks and Open Spaces Manager

#### **1. CALL TO ORDER**

Councillor Ogradnick, Chairperson, called the meeting to order.

## **2. APPROVAL OF AGENDA**

0022. **Moved by:** Campbell

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

Absent: Dawn Robins and Robin Wildey

**CARRIED**

## **3. DECLARATION OF CONFLICT OF INTEREST**

## **4. ADOPTION OF MINUTES**

0023. **Moved by:** Crane

That the Minutes for the Community Services Advisory Committee Regular Meeting held June 21, 2023, be taken as read and adopted.

Absent: Dawn Robins and Robin Wildey

**CARRIED**

## **5. CORRESPONDENCE & DELEGATIONS**

## **6. REPORTS OF ADMINISTRATION & COMMITTEES**

### **6.1 Rates & Fees – Community Services Department (RPT 23-354)**

Verbal Presentation was provided by Curtis Olsen, Sport & Recreation Manager.

0024 **Moved by:** Kopchynski

That the following be forwarded to an upcoming Executive Committee meeting for consideration:

That the Rates and Fees Manual, as attached to RPT 23-354, which forms the basis for the 2024 Budget, be forwarded to the Budget Committee for review during the 2024 Budget deliberations.

Absent: Dawn Robins and Robin Wildey

**CARRIED**

6.2 Little Red River Park Development Update (RPT 23-353)

Verbal Presentation was provided by Tim Yeaman, Parks & Open Spaces Manager.

0025. **Moved by:** Kopchynski

That the following be forwarded to an upcoming Executive Committee meeting for consideration:

1. That RPT 23-353 be forwarded to the 2024 Budget Committee deliberations for consideration of the proposed 2024 initiatives; and,
2. That the Truth and Reconciliation Framework, as outlined within RPT 23-353, be approved.

Absent: Dawn Robins and Robin Wildey

**CARRIED**

**7. UNFINISHED BUSINESS**

**8. ADJOURNMENT – 5:06 P.M.**

0026. **Moved by:** Councillor Miller

That this Committee do now adjourn.

Absent: Dawn Robins and Robin Wildey

**CARRIED**

COUNCILLOR DENNIS OGRODNICK  
CHAIRPERSON

AMBER SOLES  
SECRETARY

MINUTES ADOPTED THIS 29<sup>TH</sup> DAY OF MAY, A.D. 2024.



**RPT 24-151**

**TITLE:** Community Services Advisory Committee - 2017 - 2023

**DATE:** **May 22, 2024**

**TO:** Community Services Advisory Committee

**PUBLIC:** X

**INCAMERA:**

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**RECOMMENDATION:**

Receive and file.

**TOPIC & PURPOSE:**

The purpose of the report is to summarize the successes of the Community Services Advisory Committee since 2017 and to outline the City's interests in determining a method for future community consultation and engagement.

**PROPOSED APPROACH AND RATIONALE:**

The City's next Municipal Election is scheduled for November 2024. Notice has been sent out to the City's Committees advising that a review of the current structure is currently underway so that future consideration for community engagement can be initiated with the new term of City Council.

The Community Services Advisory Committee was re-established in 2017 under the City's new Boards & Committees structure. The Terms of Reference outlined the Committee's purpose, composition, mandate and policy areas such as:

- Recreation
- Parks
- Museums & Heritage
- Art
- Culture
- Grant funding programming

Upon being re-established, the main purpose of the Committee was to act as a review body for the Community Services Master Plan. Community consultation formed a major part of the Plan's development and the Advisory Committee served as the central review body for the goals and objectives outlined in the Plan. The Community Services Master Plan was officially adopted and implemented in 2018. Initiatives under the Plan form part of the Department's annual work plan and operation. The Plan will be up for review in 2028.

Other key initiatives achieved by the Committee and Community Services Department from 2017 - 2023 includes the following areas.

Policy & Bylaw Development & Implementation:

- Public Art Policy
- Smoking in Public Places Bylaw
- Community Grant Program Policy & Annual Funding Allocations.

Master Plan Development & Implementation:

- Municipal Culture Action Plan
- Little Red River Park Master Plan
- State of the Playgrounds Plan
- Urban Forestry Management Plan

Community Support & Partnerships:

- Annual Rates & Fees for City Recreation & Arts Facilities.
- Beautification Initiatives and priorities based on the City's annual budget allocation.
- Twinning Project – Thorey En Plaine, France

While the research and review for a new structure is underway in conjunction with the City Clerk's office, the Department will continue to engage the public through the City's network of Community Clubs, various user groups and stakeholders.

The report is provided for consideration at the next Community Services Advisory Committee on Wednesday, May 29<sup>th</sup>, 2024.

**PUBLIC NOTICE:**

Public Notice pursuant to Public Notice Bylaw No. 24 of 2015 is not required.

**PRESENTATION:**

Verbal – Jody Boulet, Director of Community Services

Written by: Jody Boulet, Director of Community Services

Approved by: City Manager