



Letter of Authorization

Date: _____

To: The City of Prince Albert ("**the City**")
1084 Central Avenue
Prince Albert, SK
S6V 7P3

Attention: City Assessor

Please be advised that (*insert individual agent's name*) ("**My Named Agent**"):

_____, of _____
(name of agent) *(name of company, if applicable)*

is authorized to act as my representative with respect to all matters of taxation and assessment of my property / properties identified below ("**My Property**") (note: if this Letter of Authorization applies to more than one property, please list all such properties in Schedule A: My Property, below):

My Property: Civic Address: _____
Roll Number (if known): _____

This letter shall constitute my full authority, granted to the City, to deal with, discuss, and / or to release to My Named Agent any and all such information and documentation as he/she may request and be lawfully entitled to receive pertaining to My Property and its assessment or taxation pertaining specifically to the _____ tax year. My Named Agent is also authorized to accept service of documents related to any complaints or appeals filed or made on my behalf, and I acknowledge that where such service occurs, I agree such documents are deemed to have been served on me.

I certify and represent that I have the lawful authority as owner or authorized officer of the owner of My Property to provide and execute this Letter of Authorization.

Owner / Authorized Officer Signature

Print name of owner / Authorized Officer

Position of Authorized Officer signatory (if applicable)

Owner / Authorized Contact Information (Email)

Owner / Authorized Phone Number



Agent / Representative Contact Information:

Company Name: _____

My Named Agent: _____

Contact Address: _____

Contact Phone: _____

