November 30, 2011

Mayor Jim Scarrow and the Council
of The City of Prince Albert
City Hall
1084 Central Avenue
Prince Albert, SK
S6V 7P3

Dear Mayor Scarrow and Members of City Council:

Re: Report of the Prince Albert Municipal Wards Commission

Pursuant to the provisions of Section 61(2)(a) of The Cities Act, enclosed is the Report of the Prince Albert Municipal Wards Commission dated November, 2011.

Respectfully Submitted,

Justice R.D. (Dennis) Maher
CHAIRPERSON
Attach.
REPORT OF THE
MUNICIPAL WARDS
COMMISSION
FOR
THE CITY OF PRINCE ALBERT

NOVEMBER, 2011
November, 2011

TO: Mayor Jim Scarrow and the Council of The City of Prince Albert

The Council of The City of Prince Albert passed Bylaw No. 30 of 2011 to establish a Municipal Wards Commission, pursuant to the provisions of Section 60 of The Cities Act, 2002.

The Municipal Wards Commission consists of the following members:

1. Mr. Justice R.D. (Dennis) Maher of the Court of Queen’s Bench for Saskatchewan, as designated by the Chief Justice of the Court of Queen’s Bench for Saskatchewan;

2. Mr. Ronald Nieman, Citizen-at-Large; and,

3. Mr. Cliff Skauge, City Clerk of The City of Prince Albert.

The appointments were made by City Council on June 27, 2011, and conclude with the filing of this report as provided for in Section 4(b) of Bylaw No. 30 of 2011.

This report consists of the following documents:

1. Maps of the City, delineating the boundaries of the eight wards, and identified as Exhibits ‘A’ and ‘A.1’ respectively;

2. A Statement of Reasons for establishing the boundaries as described, and identified as Exhibit ‘B’;

4. A description of the boundaries by reference to streets and avenues, and identified as Exhibit ‘D’;

5. A map of the proposed area to be annexed in the southeast area of the City, and identified as Exhibit “E”.

6. A copy of Bylaw No. 30 of 2011 to Establish a Municipal Wards Commission in The City of Prince Albert, which Bylaw is identified as Exhibit ‘F’.

This report is respectfully submitted in compliance with the provisions of Section 61(2)(a) of The Cities Act, this 30th day of November, A.D. 2011.

Mr. Justice R.D. (Dennis) Maher, Chairperson

Mr. Ronald Nieman

Mr. Cliff Skauge
The City of Prince Albert
Exhibit 'A' to the Report of the Municipal Wards Commission for The City of Prince Albert

Dated at Prince Albert, in the Province of Saskatchewan on the 30th day of November, A.D. 2019.
THIS IS EXHIBIT ‘B’

TO THE REPORT OF THE MUNICIPAL WARDS COMMISSION

FOR THE CITY OF PRINCE ALBERT

DATED THIS 30th DAY OF NOVEMBER, A.D. 2011

Mr. Justice R.D. (Dennis) Maier, Chairperson

Mr. Ronald Nieman

Mr. Cliff Skauge
EXHIBIT “B”

STATEMENT OF REASONS

The Municipal Wards Commission was established by the Council of The City of Prince Albert through the passage of Bylaw No. 30 of 2011 to review the eight (8) Municipal Wards that exist for the purpose of electing members of Council. This is in compliance with Section 60 of The Cities Act, requiring a review of the boundaries of the Wards at least once every nine (9) years.

In accordance with the provisions of that Act, the Commission established a quotient for each Ward in the City by dividing the current total population of the City by the number of Wards into which the municipality is to be divided. In determining the boundaries for the Wards, the Commission ensured that the population of each Ward did not vary by more than Ten Percent (10%) of the established quotient based on the total population from the 2010 Saskatchewan Health Population Statistics.

In determining the area to be included in each Ward, and the boundaries for each Ward, the Commission held public hearings and consultations, and the Commission took into consideration:

(i) Current and prospective geographic conditions, including density and relative rate of growth of population;
(ii) Any special diversity or community of interest of the inhabitants; and
(iii) The boundaries of the polling areas established by the Council, pursuant to Section 18 of The Local Government Election Act. It will be necessary to make some minor revisions to the Polling areas in Ward Nos. 2, 3, 5, 6 and 7, which will be revised when the recommendations regarding the 2012 Election are considered by City Council in 2012.
Public Hearings for this purpose were convened on the afternoon and evening of Thursday, November 17, 2011. One oral submission was received at the 7:00 p.m. meeting requesting that consideration be given to altering the proposed Option to move the northwesterly boundary of Ward 3, from 9th Street one block north to 8th Street from 1st Avenue East to 3rd Avenue East. The Commission, in response to the proposal, chose to undertake a review of the impact this suggestion would have on the overall population of the ward. The unit count statistics, due to the high density of multi-residential housing in this area, indicate that this option is not viable. The population shift would result in an increase to 110% of the quotient, which is not an acceptable option, as it would not allow for any growth in this ward, which the Commission is required to do as part of its mandate. Also, moving the south boundary of Ward 3 further north was also suggested. The Commission, in its initial analysis of the Ward 7 population, has proposed to move the south boundary of Ward 3 to 19th Street, from 1st to 6th Avenue East, as it was necessary to reduce the Ward 7 population to allow for growth that is anticipated over the next nine years.

According to the adjusted June, 2010 Saskatchewan Health Population Statistics, there is a population of 38,926 people living in the City of Prince Albert, which is approximately a 13.5% increase in population over the 2001 Census Canada Statistics used in the 2003 report. The population continues to reside approximately one-half to the north, and one-half to the south of 19th Street. It therefore remains logical that four Wards continue to be established to the north, and four to the south of that street. Such a division is also consistent with traditionally, well-recognized geographical features of this City, namely: north of the river; central business district; near east and west flats; far east and west flats; and east and west hills.
The boundaries also take into account the proposed population growth that is anticipated in the community, particularly in Wards 4, 5, 6, 7 & 8. Population in the balance of the Wards is expected to have moderate growth over the next decade.

While the ten (10) year projections have taken into consideration property development and lot sales and the projected growth rate, upon carefully analyzing these projections and studying historical data, Commission members are of the opinion that this population growth can be accommodated in the proposed Wards over the next nine (9) years.

The boundaries also take into account, as nearly as possible, the community of interest of the residents and, with very minor revisions, remain reasonably compatible with the established boundaries of the polling areas pursuant to the provisions of The Local Government Election Act, although minor revisions will be necessary for the 2012 General Municipal Election.

The Commission has also been made aware that The City of Prince Albert has applied to the Minister of Municipal Affairs to alter its boundaries in the south east area, south of Marquis Road. Exhibit “E” provides the details of this proposed annexation of land, which will become part of Ward 6, if approved by the Minister of Municipal Affairs. The land is legally described as follows:

Lot 1, Block 44, Plan 00PA05141, Extension 0
Parcel 54, Plan 101816939, Extension 166
Parcel 49, Plan 101816939, Extension 128
Parcel 44, Plan AK2420, Extension 127
Parcel 45, Plan AK 2420, Extension 1
Parcel 52, Plan 101817165, Extension 4
Parcel 43, Plan AK2420, Extension 2
Parcel E, Plan BY2431, Extension 0
Right-of-way as shown on the map shown as Exhibit “E” owned by Her Majesty the Queen in Right of Saskatchewan.

CONCLUSION

The report of the Municipal Wards Commission of 1994 divided the City into eight (8) Wards, and the Report of the Municipal Wards Commission of 2003 made some minor revisions. That Commission’s report met all the criteria of the legislation and, as well, appears to have fulfilled the expectations of the citizenry given the limited number of submissions received at the recent Hearings.

It is the view of this Commission that, although an in-depth review has been completed, changes should only be made where necessary, and the current boundaries, as amended, will continue to serve the citizens well. Continuity of Ward boundaries in this manner fosters the building of community and neighborhoods. It also assists members of the public in knowing their representative on Council and members of Council in performing their roles of service by identifying issues and concerns of their Wards.

Members of the Municipal Wards Commission would like to acknowledge and thank the Assessment Department for the unit count statistics which were critical in analyzing the population of the areas that required adjustment to ensure the maximum quotient of 10% was maintained in the eight wards. Also, the assistance of the Drafting Division of the Public Works Department is also acknowledged for their efforts in providing changes to the maps, which are included for this report.
As well, the Commission recommends that consideration be given by City Council to acquiring a Geographical Information System and the necessary expertise to operate same, which would be of great assistance in maintaining accurate population statistics using the Saskatchewan Health Population data.
THIS IS EXHIBIT ‘C’

TO THE REPORT OF THE MUNICIPAL WARDS COMMISSION

FOR THE CITY OF PRINCE ALBERT

DATED THIS 30th DAY OF NOVEMBER, A.D. 2011

Mr. Justice R.D. (Dennis) Maher, Chairperson

Mr. Ronald Nieman

Mr. Cliff Skauge
EXHIBIT "C"

October 25, 2011

CITY OF PRINCE ALBERT MUNICIPAL WARDS COMMISSION
10 YEAR PROJECTION

* 8 Municipal Wards

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Notes:
- Growth Calculation based on Watson and Associates Population Study, dated September 25, 2009 at .8% per year
- Utilizing average of 2.7 persons per household based on 14042 units.
THIS IS EXHIBIT ‘D’

TO THE REPORT OF THE MUNICIPAL WARDS COMMISSION

FOR THE CITY OF PRINCE ALBERT

DATED THIS 30th DAY OF NOVEMBER, A.D. 2011

Mr. Justice R.D. (Dennis) Maher, Chairperson

Mr. Ronald Nieman

Mr. Cliff Skauge
WARD 1

Commencing at the intersection of the west City Limits with the south bank of the North Saskatchewan River, southerly along the said west City Limits to its intersection with the south City Limits, easterly along the said south City Limits to its intersection with the centreline of 10th Avenue West, northerly along the centreline of 10th Avenue West and 9th Avenue West produced to its intersection with the south bank of the North Saskatchewan River and westerly along the south bank of the North Saskatchewan River to the point of commencement.

WARD 2

Firstly:

Commencing at the intersection of the centreline of 9th Avenue West produced with the south bank of the North Saskatchewan River, southerly along the centreline of 9th Avenue West to its intersection with the centreline of the lane between 18th Street West and 19th Street West, easterly along the centreline of the lane between 18th Street West and 19th Street West to its intersection with the centreline of 8th Avenue West, southerly along the centreline of the projection of 8th Avenue West to its intersection with the centreline of 19th Street West, easterly along the centreline of 19th Street West to its intersection with the centreline of 2nd Avenue West, northerly along the centreline of 2nd Avenue West to its intersection with the centreline of the projection of 18th Street West, easterly along the centreline of the projection of 18th Street West to its intersection with the projection of centreline of 1 ½ Avenue West, southerly along the projection of the centreline of 1 ½ Avenue West to its intersection with centreline of 19th Street West, easterly along the centreline of 19th Street West to its intersection with the centreline of Central Avenue, northerly along the centreline of Central Avenue to its intersection with the centreline of 17th Street East, easterly along the centreline of 17th Street East to its intersection with the centreline of 1st Avenue East, northerly along the centreline of 1st Avenue East to its intersection with the centre line of 9th Street East easterly along the centreline of 9th Street to its intersection with the centreline of 3rd Avenue East and northerly along the centreline of 3rd Avenue East produced to its
intersection with the south bank of the North Saskatchewan and westerly along the south bank of the North Saskatchewan River to the point of commencement.

Secondly:

All that portion of the City of Prince Albert lying north of the North Saskatchewan River.

**WARD 3**

Commencing at the intersection of the centreline of 3rd Avenue East produced with the south bank of the North Saskatchewan River, southerly along the centreline of 3rd Avenue East to its intersection with the centreline of 9th Street East, westerly along the centerline of 9th Street East to its intersection with the centreline of 1st Avenue East, southerly along the centreline of 1st Avenue East to the centreline of 19th Street, easterly along the centreline of 19th Street East to its intersection with the centreline of 6th Avenue East, northerly along the centreline of 6th Avenue East to its intersection with the centreline of 15th Street East, easterly along the centreline of 15th Street East to its intersection with the centreline of 10th Avenue East, northerly along the centreline of 10th Avenue East to its intersection with the centreline of 7th Street East, easterly along the centreline of 7th Street East to its intersection with the centreline of 11th Avenue East, northerly along the centreline of 11th Avenue East produced to its intersection with the south bank of the North Saskatchewan River and westerly along the south bank of the North Saskatchewan River to the point of commencement.

**WARD 4**

Commencing at the intersection of the centreline of 11th Avenue East produced with the south bank of the North Saskatchewan River, southerly along the centreline of 11th Avenue East to its intersection with the centreline of 7th Street East, westerly along the centreline of 7th Street East to its intersection with the centreline of 10th Avenue East, southerly along the centreline of 10th Avenue East to its intersection with the centreline of 15th Street East, easterly along the centreline of 15th Street East to
its intersection with the centreline of Highway No. 302, easterly along the centreline of Highway No. 302 to its intersection with the east City Limits, northerly, easterly, northerly and easterly along the said east City Limits, and North westerly and northerly to its intersection with the south bank of the North Saskatchewan River and westerly along the south bank of the North Saskatchewan River to the point of commencement.

**WARD 5**

Commencing at the intersection of the centreline of 6th Avenue East with the centreline of 15th Street East, southerly along the centreline of 6th Avenue East to its intersection with the centreline of 28th Street East, easterly along the centreline of 28th Street East to its intersection with the centreline of Olive Diefenbaker Drive, easterly and northeasterly along the centreline of Olive Diefenbaker Drive to its intersection with Pereverzoff Place and northwesterly along the centreline of Pereverzoff Place proceeding to its intersection with the centreline of Olive Diefenbaker Drive on the East leg of Pereverzoff Place and easterly to the east City Limits, northerly along the said east City Limits to its intersection with the centreline of Highway No. 302, westerly along the centreline of Highway No. 302 to its intersection with the centreline of 15th Street East and westerly along the centreline of 15th Street East to the point of commencement.

**WARD 6**

Commencing at the intersection of the centreline of 6th Avenue East with the centreline of 28th Street East, southerly along the centreline of 6th Avenue East to its intersection with the south City Limits, easterly, southerly and easterly along the said south City Limits to its intersection with the east City Limits, northerly along the said east City Limits to its intersection with the centreline of Olive Diefenbaker Drive produced, westerly to its intersection with the centreline of Pereverzoff Place and northerly, westerly, southwesterly and southeasterly along the centreline of Pereverzoff Place to its intersection with the centreline of Olive Diefenbaker Drive, southwesterly
and westerly along the centreline of Olive Diefenbaker Drive to its intersection with the centreline of 28th Street East and westerly along the centreline of 28th Street East to the point of commencement.

NOTE: The Commission has also been informed that The City of Prince Albert has made application to alter its boundaries in the southeast portion of the City to allow for the annexation of lands from the Rural Municipality of Prince Albert No. 461. Attached as Exhibit “E” is a map of the lands to be annexed and described as all the lands included within the following boundaries:

Commencing at the intersection of Marquis Road East in The City of Prince Albert and Provincial Highway No. 3, southerly along the centreline of Highway No. 3 projecting to the intersection with the southwestwesterly boundary of the projection of Parcel 52, Plan 101817165, Extension 4, in the Rural Municipality of Prince Albert No. 461, easterly and north easterly along the same Parcel projecting to the southeasterly boundary of Parcel 43, Plan AK 2420, Extension 2, in the Rural Municipality of Prince Albert No. 461, and northerly along the same boundary projecting to the centreline of Marquis Road East and continuing westerly along the centreline of Marquis Road to the point of commencement.

If the alteration of the boundaries is approved by the Minister of Municipal Affairs and the Sale Agreement between The City of Prince Albert and the Rural Municipality of Prince Albert No. 461 is finalized the said lands, as set out in Exhibit “E” will be included in Ward 6 for Elections to be held in the City of Prince Albert.

WARD 7

Commencing at the intersection of the centreline of Central Avenue with the centreline of 17th Street East, southerly along the centreline of Central Avenue produced to its intersection with the south City Limits, easterly, northerly and easterly along the said south City Limits to its intersection with the centreline of Highway No. 3,
northerly along the centreline of Highway No. 3 and 6th Avenue East to its intersection with the centreline of 19th Street East, westerly along the centreline of 19th Street East to its intersection with the centreline of 1st Avenue East, northerly along the centreline of 1st Avenue East to its intersection with the centreline of 17th Street East and westerly along the centreline of 17th Street East to the point of commencement.

WARD 8

Commencing at the intersection of the centreline of 9th Avenue West with the centreline of the lane between 18th Street West and 19th Street West, southerly along the centreline of 9th Avenue West and 10th Avenue West to its intersection with the south City Limits, easterly, northerly and easterly along the said south City Limits to its intersection with the centreline of Central Avenue, northerly along the centreline of Central Avenue to its intersection with the centreline of 19th Street West, westerly along the centreline of 19th Street West to its intersection with the centreline of 1½ Avenue West, northerly along the centreline of the projection of 1½ Avenue West to its intersection with the centreline of the projection of 18th Street West, westerly along the centreline of the projection of 18th Street West to its intersection with the centreline of 2nd Avenue West, southerly along the centreline of 2nd Avenue West to its intersection with the centreline of 19th Street West, westerly along the centreline of 19th Street West to its intersection with the centreline of 8th Avenue West, northerly along the centreline of the projection of 8th Avenue West to its intersection with the centreline of the lane between 18th Street West and 19th Street West and westerly along the centreline of the lane between 18th Street West and 19th Street West to the point of commencement.
THIS IS EXHIBIT 'E'

TO THE REPORT OF THE MUNICIPAL WARDS COMMISSION

FOR THE CITY OF PRINCE ALBERT

DATED THIS 30th DAY OF NOVEMBER, A.D. 2011

Mr. Justice R.D. (Dennis) Maher, Chairperson

Mr. Ronald Nieman

Mr. Cliff Skauge
Note: Land currently located in the Rural Municipality of Prince Albert No. 461
THIS IS EXHIBIT 'F'

TO THE REPORT OF THE MUNICIPAL WARDS COMMISSION

FOR THE CITY OF PRINCE ALBERT

DATED THIS 30th DAY OF NOVEMBER, A.D. 2011

Mr. Justice R.D. (Dennis) Maher, Chairperson

Mr. Ronald Nieman

Mr. Cliff Skauge
WHEREAS the Council of The City of Prince Albert at its regular meeting held November 16, 1908, passed Bylaw No. 21 of 1908, which provided that the number of Councillors to be elected shall be eight (8);

AND WHEREAS the Council of The City of Prince Albert at its regular meeting held August 30, 1993, passed the Establishment of Wards Bylaw, pursuant to the provisions of The Urban Municipality Act, 1984, as amended, to comply with legislation requiring the establishment of wards to ensure that the Councillors to be elected at the next General Municipal Election were elected to represent the wards into which the City was divided;

AND WHEREAS the Council of The City of Prince Albert at its regular meeting held October 7, 2002, passed Bylaw No. 35 of 2002, to update the Ward Boundaries;

AND WHEREAS Subsection 60(b) of The Cities Act requires that the Municipal Wards Commission shall review the boundaries of the wards at least once every nine (9) years;

NOW THEREFORE THE COUNCIL OF THE CITY OF PRINCE ALBERT IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:
1. That this Bylaw may be cited as the *Establishment of Municipal Wards Commission Bylaw, 2011.*

**ESTABLISHMENT OF COMMISSION**

2. The Municipal Wards Commission is hereby established.

**COMMISSION APPOINTMENTS**

3. The Commission shall consist of three (3) members as follows:
   
   (a) a Justice designated by the Chief Justice of the Court of Queen's Bench for Saskatchewan who shall serve as the Commission Chairperson;
   
   (b) the City Clerk; and,
   
   (c) Patrick Nieman, citizen at large.

**TERM**

4. (a) Member(s) of the Commission shall be appointed as soon as practical after this bylaw comes into force; and,

   (b) The term of appointment for all members expires upon completion of the review and filing of the report to City Council.

**SUBSTITUTE AND TEMPORARY MEMBERS**

5. When a member of the Commission is unable at any time to perform the duties of his or her office by reason of absence or temporary illness, Council may, on the recommendation of the Mayor, appoint a temporary substitute member on such terms and conditions as Council may prescribe.
VACANCIES

6. Any vacancy may be filled for the unexpired portion of the term of the person being replaced by the appointment of Council, by resolution, of another eligible person.

REMOVAL

7. Council may, by resolution, for any cause it considers sufficient, remove any member appointed to the Commission.

MEETINGS

8. (1) The Commission will meet at the call of the Chairperson; and,

(2) The Commission may establish its own procedures.

SECRETARY

9. The Office of the City Clerk shall act as Secretary for the Commission and provide administrative support as required.

REMUNERATION

10. The City Manager in consultation with the City Clerk shall determine and cause to be paid the remuneration and reimbursement for any reasonable travel or other expenses incurred by Commission members in relation to duties associated with the Commission.
TERMS OF REFERENCE

11. The Commission shall:

(a) conduct a review of The City's ward boundaries in accordance with Section 59(1) of The Cities Act; and,

(b) submit a report to Council identifying necessary changes, if any, to the current City ward boundaries.

COMING INTO FORCE

12. This Bylaw shall come into force and take effect on, from and after the final passing thereof.

INTRODUCED & READ A FIRST TIME THIS 27 DAY OF JUNE, A.D. 2011.
READ A SECOND TIME THIS 27 DAY OF JUNE, A.D. 2011.
READ A THIRD TIME AND PASSED THIS 27 DAY OF JUNE, A.D. 2011.

MAYOR

CITY CLERK