

CITY OF PRINCE ALBERT BYLAW NO. 14 OF 2022

*A Bylaw of The City of Prince Albert to establish an
Elected Official Compensation Review Commission in
The City of Prince Albert.*

WHEREAS pursuant to Section 55 of The Cities Act, a Council may pass bylaws in relation to the establishment and function of Council Committees and other bodies, and the procedures to conduct business at its meetings;

AND WHEREAS pursuant to Section 56 of The Cities Act, each member of Council is to be paid any remuneration and benefits and any reimbursement or allowances for expenses that may be fixed by the Council;

AND WHEREAS it is deemed in the public interest to establish an independent review commission to undertake a review and provide recommendations to City Council on remuneration, benefits and allowances to be paid to members of Council;

NOW THEREFORE THE COUNCIL OF THE CITY OF PRINCE ALBERT IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:

Title

1. This Bylaw may be cited as the Elected Official Compensation Review Commission Bylaw.

Purpose

2. The purpose of this Bylaw is to establish an independent commission to review the remuneration and benefits and any reimbursement or allowances for expenses to be paid to members of Council.

Definitions

3. In this Bylaw:

- (a) "City" means The City of Prince Albert.
- (b) "City Clerk" means the person appointed as City Clerk pursuant to The Cities Act and includes the duly authorized representative or designate of such person.
- (c) "Commission" means the Elected Official Compensation Review Commission established pursuant to this Bylaw.
- (d) "compensation package" means the following:
 - (i) the salaries to be paid to members of Council;
 - (ii) remuneration to be paid to a Councillor appointed as Deputy Mayor;
 - (iii) vacation leave;
 - (iv) health and disability benefits;
 - (v) pension benefits and additional retirement benefits;
 - (vi) per diem allowances;
 - (vii) car allowance;
 - (viii) travel allowance;
 - (ix) home or office support services;
 - (x) communication allowance;
 - (xi) technology allowance;
 - (xii) designation of an election period; and,
 - (xiii) proper use of a member of Council's Communication Allowance prior to an Election.
 - (xiv) maternity and paternity leave.
- (e) "Council" means the Mayor and Councillors of the City elected pursuant to the provisions of The Local Government Elections Act.
- (f) "Member" means a member of the Elected Official Compensation Review Commission.

Establishment & Mandate

4. The Elected Official Compensation Review Commission is hereby established.

5. The Commission shall be appointed by Council and shall have the following mandate:
 - (a) to review and report on the current compensation package of Council members;
 - (b) to conduct an interjurisdictional review of the compensation packages of council members in other similarly situated municipalities; and,
 - (c) to report and make recommendations to Council on possible changes to the compensation package.

Appointment, Term & Composition

6. The Commission shall be comprised of not less than three residents of the City appointed by resolution of Council.
7. A member of the Commission holds office at the pleasure of Council.
8. No person who is a member of Council, an immediate family member to a member of Council, or an employee of the City shall be appointed as a member of the Commission.
9. The term of office for the Commission members appointed by resolution of Council expires when the Commission has provided its report and recommendations to Council and Council has made a decision as to the compensation package.

Quorum, Vacancy & Removal

10. Quorum of the Commission shall be a majority of the members appointed to the Commission.
11. Subject to the requirements of a quorum, a vacancy in the membership of the Commission shall not impair the power of the remaining members to act.
12. A member of the Commission may be suspended or removed by Council at any time and another person may be appointed by Council to act in place of the suspended or removed member.

Meetings

13. The Commission will meet at the call of the Chairperson.

14. The Commission may establish its own meeting procedures.

Secretary

15. The City Clerk, or designate, shall act as the secretary of the Commission and provide administrative support as required.

Remuneration

16. The members of the Commission shall be paid any remuneration for performing their duties that may be approved by Council.

Decision

17. After receiving a report from the Commission pursuant to this Bylaw, Council shall, within 30 days, consider the recommendations of the Commission and may:

- (a) accept the recommendations, in whole or in part;
- (b) modify the recommendations, in whole or in part, or,
- (c) reject the recommendations, in whole or in part, and may remit the matter back to the Commission for further investigation and recommendations.

18. Subject to any Council decision, any decision to change the compensation package for Council members shall take effect on a date determined by Council by resolution.

Coming into Force

19. This Bylaw shall come into effect on the day of final passing.

INTRODUCED AND READ A FIRST TIME THIS 25th DAY OF April, AD 2022.

READ A SECOND TIME THIS 25th DAY OF April, AD 2022.

READ A THIRD TIME AND PASSED THIS 25th DAY OF April, AD 2022.

MAYOR

CITY CLERK