

Tender# 30/18

Demolition of 1150 – 1st Avenue N.W.

Tenders will be received by the City of Prince Albert,
Purchasing Department until **2:30pm, Saskatchewan Time,**
THURSDAY, MAY 31st, 2018.

City of Prince Albert
Purchasing Department
Municipal Service Centre
11 – 38th Street East
PRINCE ALBERT, SK S6W 1A5
Fax: 306-953-4916
Email: purchasing@citypa.com



City of
Prince Albert



City of Prince Albert

Tender# 30/18

Demolition of 1150 – 1st Avenue N.W.

1 Instructions to Bidders

1. The City is requesting Vendors to provide pricing for the following: **Demolition of three (3) buildings and four (4) foundation removals at 1150 – 1st Avenue N.W.:** The entire buildings are to be demolished. All concrete, foundations, slabs, and piles must be removed; All debris, garbage and fencing on the property is to be hauled to the Landfill; Landfill Fees will be reimbursed to the Contractor by separate invoice over and above the payment for completion of the contract. Work to commence by **MONDAY, JUNE 4th, 2018.**
2. Tenders will be received by the Purchasing Department until **2:30pm, Saskatchewan Time, THURSDAY, MAY 24th, 2018.** Tenders will be opened at a public Tender opening, **immediately after 2:30pm,** at the Purchasing Department, Municipal Service Centre, 11 – 38th Street East, PRINCE ALBERT, SK S6W 1A5.
3. All unit prices must be clearly indicated. Return one (1) completed copy of your Tender submission.

The bid must not be restricted by a statement added to the *Tender Bid Form* or by a covering letter, or by alterations to the *Tender Bid Form* supplied unless otherwise provided herein. Adjustments by telegram or letter to a Tender already submitted will not be considered.

The *Tender Bid Form* must be signed in the space provided on the *Tender Bid Form* with the signature of a signing officer of the firm bidding. If a joint bid is submitted, it must be signed and addressed on behalf of the Vendors.

4. The City of Prince Albert reserves the right to cancel any order or Tender if the goods or services are unsatisfactory.

5. Prices quoted are to be net prices and are to remain firm during the effective dates of this Tender. All pricing provided to be quoted in **Canadian Funds** inclusive of all applicable duties and fees at the time of Tender, where applicable and shall be F.O.B. any point in the City of Prince Albert.
6. The City of Prince Albert reserves the right to accept all or part of this Tender.
7. Should a dispute arise from the Terms and Conditions of this Tender regarding meaning, intent or ambiguity, the decision of the City of Prince Albert shall be final.
8. Technical questions should be directed to Leanne Fyrk, Property Coordinator at 306-953-4377 or by email at lfryk@citypa.com. All other questions regarding this Tender should be directed to Mike Lytle, Purchasing Manager at 306-953-4352 or by email at mlytle@citypa.com.
9. The obligations and rights of Vendors shall be those expressed herein. No terms, either implied or verbally expressed shall affect, restrict or in any way vary the written terms of this invitation to Tender. Not to limit the generality of the foregoing, no terms may be implied by virtue of custom or usage.
10. Unit prices will only be available at the public Tender opening. Requests for prices received on previous Tenders **will not** be fulfilled.
11. When a discrepancy is found between the "Unit Price" and the "Extension", the "Unit Price" will govern in all instances. The City reserves the right to correct such errors in extensions, re-total all the amounts shown and consider the corrected total price as the Vendor's intention when Tenders are compared.
12. The rights of the parties shall be governed by and the contractual terms shall be interpreted in accordance with the laws of the Province of Saskatchewan.
13. Any Vendors not responding to this Tender may be removed from the Vendor's list only for the specific product/service covered in this Tender.
14. The City of Prince Albert publishes Tender opportunities on Sasktenders. Once awarded the published opportunity will be updated.

15. The City of Prince Albert is governed by *The Cities Act* and designated as a Local Authority pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act* (LAFOIP). Therefore, all information collected during the Tender process, including executed Contracts and Agreements may be subject to inspection through a Freedom of Information and Access Request in accordance with those regulations.

Section 91(1)(a) of the Cities Act states the following:

“91(1) Any person is entitled at any time during regular business hours to inspect and obtain copies of:

(a) Any Contract approved by the Council, any bylaw or resolution and any account paid by the council relating to the City”.

16. With respect to Tendering or Bids, Request for Proposals and Multi-year Contracts, in all cases where it does not contravene Federal or Provincial Legislation governing the City, the City reserves the right to refuse any or all Tenders, Bids or Proposals where the City deems it to be in the best interest of the City to do so having regard, but not limited to questions of quality supply and service, timelines, performance trustworthiness, solvency, monies owing or due to the City and the existence or potential of legal disputes or conflicts with the City of Prince Albert.
17. The conditions outlined herein shall be part of the Tender.

2 Tender Process

Tenders received by the Purchasing Department **after 2:30pm, Saskatchewan Time, THURSDAY, MAY 24th, 2018** will not be considered.

Upon closing, the City of Prince Albert will review all Tenders for completeness and compliance to the requirements of this Tender.

3 Schedule

The proposed contract will run from Award of Contract until THURSDAY, JULY 26, 2018. Below is an outline of Tender milestones:

Tender Release Date: Thursday, May 11th, 2018.

Site Visit: Thursday, May 17th, 2018 2:00PM

Tender Closing Date: Thursday, May 24th, 2018.

Intention to Award: Thursday, May 24th, 2018.

Work to Commence: Monday June 4th, 2018

4 Requirements | Scope of Work

4.1 Project Goal

Clearing of land.

Remove all building and contents.

Remove all concrete, foundations, slabs and piles.

Remove all fencing.

Backfill any excavations and rough grade

4.2 Experience

It is important that the successful Vendor have demonstrated experience and the staff available to carry out the requirements of the Tender within the given timeframe. The successful Vendor must be able to demonstrate their ability to safely demolish all the buildings listed within the *Duties and Responsibilities* and *Scope of Work*.

4.3 Qualifications

The successful Vendor must be able to meet and prove the following qualifications:

- Successful Vendors operating or providing services within the corporate boundaries of the City of Prince Albert must have a valid City of Prince Albert Business License. The Business License must be issued before operations begin. For more information regarding business licensing, please contact the Economic Development Coordinator in Planning & Development Services at 306-953-4384;
- Must be in good standing with Workers' Compensation Board (WCB);
- Must meet all legislated requirements for the Scope of Work being undertaken (i.e. Occupational Health and Safety, Environment, etc.); and,
- Have comprehensive General Liability Insurance coverage including Public Liability Insurance in a minimum amount of five million dollars (\$5,000,000.00).

4.4 Duties and Responsibilities

The successful Vendor will be required to remove the Buildings (along with contents), foundation and fencing. The concrete is to be removed and void filled with granulated material. Line locates through Sask First Call will be the responsibility of the Contractor.

4.5 Scope of Work | Project Requirements

To safely remove the three (3) Building and four (4) foundations located at 1150 – 1st Avenue East. The Concrete is to be removed and void filled with granulated material. All material from demolition is the responsibility of the Vendor to remove and dispose of.



**CITY OF PRINCE ALBERT
TENDER BID FORM**

Date: **MAY 11th, 2018**

From: Mike Lytle, Purchasing Manager

Tender# 30/18

Description: Demolition of 1150 – 1st Avenue N.W.

Tenders for the above referenced product/service will be received no later than **2:30pm, Saskatchewan Time, TUESDAY, JUNE 5th, 2018**, as to contents at the Purchasing Department. **All unit prices shall be F.O.B. PRINCE ALBERT, SK**

City of Prince Albert
Purchasing Department
Municipal Service Centre
11 – 38th Street East
PRINCE ALBERT, SK S6W 1A5
Phone: 306-953-4352
Fax: 306-953-4916
Email: purchasing@citypa.com

DESCRIPTION	TOTAL PRICE
<u>SUPPLY AND DELIVER</u>	
<p>Total cost to Remove the three (3) Buildings, four (4) foundations located at 1150 – 1st Avenue N.W.</p> <p>The Concrete is to be removed and void filled with granulated material. All fencing and debris from the property is to be removed. All material from demolition is the responsibility of the Vendor to remove and dispose of.</p> <p>Please Note: Landfill Fees will be waived by the City of Prince Albert.</p>	<p>\$ _____</p>

State Delivery _____ days. (after Receipt of Order)	Sub-Total	
NOTE: Tenders via Fax or Email will be accepted.	GST (5%)	
	PST (6%)	
	Grand Total	

Conditions of the Tender:

- ◆ Delivery time (ARO) must be stated in the space provided.
- ◆ Any goods or services found to be defective or fail to meet the specifications herein, by reason of poor material or workmanship will be replaced at NO CHARGE.
- ◆ The City of Prince Albert reserves the right to accept or reject all or any part of this Tender.
- ◆ The Tender prices shall be open and irrevocable for forty-five (45) days from the Tender closing date.
- ◆ Unit prices must be extended and totaled accordingly.
- ◆ All pricing provided to be quoted in **Canadian Funds** inclusive of all applicable duties and fees at the time of Tender, where applicable.
- ◆ The lowest or any Tender will not necessarily be accepted.
- ◆ The City reserves the right to give preference to the Vendor whose Tender includes any material, specifications or methods of execution that are deemed by the City to be superior to those of the low bidder.

Full Name of Company (please print)

Address

City Province Postal Code

Name and Title (please print)

Signature of Authorized Officer Date: (mm/day/year)

Phone Email