

BID OFFER TO PURCHASE

Tender# 101/17

Sale of Property: 1203 Central Avenue

Bid Offers will be received by the City of Prince Albert, Purchasing Department until **2:30pm, Saskatchewan Time, WEDNESDAY, SEPTEMBER 27th, 2017** for the Sale of Property - 1203 Central Avenue.

City of Prince Albert
Purchasing Department
Municipal Service Centre
11 – 38th Street East
PRINCE ALBERT, SK S6W 1A5
Fax: 306-953-4916
Email: purchasing@citypa.com



City of
Prince Albert



City of Prince Albert

Tender# 101/17

Sale of Property – 1203 Central Avenue

1 Objective(s)

The City of Prince Albert is seeking Bid Offers for the purchase of **Tax Title Land - 1203 Central Avenue.**

Property Information:

Fully serviced

Lot size: 40' X 134' approximately

Building: 2,844 SF, built in 1946

Zone: C1 – Downtown Commercial

Sold “as is” and “where is”

2 Instructions to Bidders

1. Bid Offers received by the Purchasing Department **after 2:30pm, Saskatchewan Time, WEDNESDAY, SEPTEMBER 27th, 2017** will not be considered.
2. Upon closing, the City of Prince Albert will review all Bid Offers for completeness and compliance to the requirements of this Tender.
3. Your Bid Offer should be submitted to:

City of Prince Albert

Municipal Services Centre

Purchasing Department

Fax: 306-953-4916

Email: purchasing@citypa.com

4. Price quoted is to be net price and is to remain firm during the effective dates of this Tender. All pricing provided to be quoted in **Canadian Funds excluding GST and PST** where applicable.
5. Land and building is “sold as is” and “where is”.

6. Should a dispute arise from the Terms and Conditions of this Tender regarding meaning, intent or ambiguity, the decision of the City of Prince Albert shall be final.
7. Questions regarding this Tender should be directed to Mike Lytle, Purchasing Manager at 306-953-4352 or by email at mlytle@citypa.com.
8. The rights of the parties shall be governed by and the contractual terms shall be interpreted in accordance with the laws of the Province of Saskatchewan.
9. The City of Prince Albert is governed by *The Cities Act* and designated as a Local Authority pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act (LAFOIP)*. Therefore, all information collected during the Tender process, including executed Contract and Agreements may be subject to inspection through a Freedom of Information and Access Request in accordance with those regulations. Section 91(1)(a) of the Cities Act states the following:
*“91(1) Any person is entitled at any time during regular business hours to inspect and obtain copies of:
(a) Any Contract approved by the Council, any bylaw or resolution and any account paid by the council relating to the City”.*

3 Tender Process

Tenders received by the Purchasing Department after **2:30pm, Saskatchewan time, WEDNESDAY, SEPTEMBER 27th, 2017** will not be considered.

Viewing times will be by appointment only. Contact the Property Coordinator at 306-953-4377.

Upon closing, the City of Prince Albert will review all Tenders for completeness and compliance to the requirements of this Tender.

The City of Prince Albert reserves the right to accept or reject any or all of the Bid Offers received.

The City of Prince Albert reserves the right to terminate the process without notice. Only those who have made a submission of a Bid Offer prior to closing will be contacted and informed of decision.

Successful purchaser will be required to enter into a Sale Agreement along with a full payment and prorated property taxes upon signing. Transfer Authorization will be provided once signed and sealed by the City. Keys will be provided to the building upon proof of title transfer.

4 Terms and Conditions

Purchase Price

- Full payment, plus pro-rated property taxes required upon signing.

What is or is not included in the purchase price.

- Sold as is, where is.
- The City does not make a guarantees or warranties as to the condition to the building or the land.

Conditions

- Proper permits are required.

Easements

- Easements and other encumbrances may be filed with Information Services Corporation and registered against the title granting rights-of-way, prohibiting excavating and building on the area.



**CITY OF PRINCE ALBERT
TENDER BID FORM**

Date: **SEPTEMBER 5th, 2017**

From: Mike Lytle, Purchasing Manager

Tender# 101/17

Description: Sale of Property - 1203 Central Avenue

Bid Offers for the above referenced Property will be received no later than **2:30pm, Saskatchewan Time, WEDNESDAY, SEPTEMBER 27th, 2017**, at the Purchasing Department.

City of Prince Albert
Purchasing Department
Municipal Service Centre
11 – 38th Street East
PRINCE ALBERT, SK S6W 1A5
Phone: 306-953-4352
Fax: 306-953-4916
Email: purchasing@citypa.com

DESCRIPTION	TOTAL PRICE
TOTAL BID OFFER	\$ _____

NOTE: Tenders via Fax or Email will be accepted.

Conditions of the Tender:

- ◆ Successful purchaser will be required to enter into a Sale Agreement along with full payment, and prorated property taxes.
- ◆ Transfer Authorization will be provided once signed and sealed by the City.
- ◆ The City of Prince Albert reserves the right to accept or reject any or all of the Bid Offers received.
- ◆ Prorated taxes October 1st to December 31st, 2017 are \$2,354.55.
- ◆ The highest or any Tender will not necessarily accepted.
- ◆ Sold “as is” and “where is”. The City makes no warranties or guarantees to the condition of the property and/or building.
- ◆ The City of Prince Albert reserves the right to terminate the Tender process without notice.

Full Name of Company (please print)

Address

City

Province

Postal Code

Name and Title (please print)

Signed by Authorized Signing Officer

Date: (mm/dd/year)

Phone

Email