

THE CITY OF PRINCE ALBERT



GENERAL FUND BUDGET

2017 SUPPLEMENTARY BUDGET REPORT

2017 General Fund Supplementary Budget Report

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SECTION ONE – EXECUTIVE SUMMARY



City of
**Prince
Albert**



Executive Summary

As a result of cuts to municipal funding in the 2017-2018 Provincial Government budget estimated at \$2,109,690, the City of Prince Albert must reevaluate the 2017 General Fund Budget to accommodate the reductions in funding. The impact of the reduced provincial funding to the City is as follows:

1. SaskPower Grant in Lieu funding of \$1,638,400 annually, with the net impact to the 2017 Budget anticipated at \$1,233,400.
2. SaskPower and TransGas Surcharge funding of \$844,550 annually, with a net impact to the 2017 Budget anticipated at \$488,290.
3. Provincial Revenue Sharing funding of \$6,769,895, with a net impact to the 2017 Budget of \$388,000 as a result of the 2016 Census. The PST revenue generated for 2016-2017 is anticipated to decrease further, which will negatively affect the City's 2018 Budget.

The reduced funding from the Provincial Government only affects the General Fund as all funding cut was recorded in General Government revenue. The funding reductions have little impact on the City's Utility, Sanitation and Airport budgets.

A Summary of the Proposed 2017 General Fund Budget Changes can be found below:

Net Changes for the 2017 Budget	Proposed Revision	Further Detail
General Government (Includes Provincial Revenue Reduction)	\$ 1,956,090	Page 8
Corporate Services	(28,060)	Page 9
Financial Services	(121,450)	Page 10
City Manager's Office	(10,900)	Page 11
Fire Department	(53,820)	Page 12
Community Services	(222,920)	Page 13
Public Works	(80,020)	Page 15
Planning and Development	(30,180)	Page 16
Police Department	(200,000)	Page 17
	<u>1,208,740</u>	
<u>Other Balancing Adjustments</u>		
Transfer from 2016 Fiscal Surplus	(1,000,000)	
Reduction in Reserve Transfers	(308,740)	
	<u>(1,308,740)</u>	
Balanced Budget - (Surplus) Deficit	<u>\$ (100,000)</u>	



During the City of Prince Albert 2017 Budget deliberations, a number of areas were examined for both revenue and expense improvements. For example, the Public Works department 2017 Budget decreased by \$242,000 when compared to the 2016 Budget. With respect to costs per property for City operation, they are as follows:

Description	Police Services	Fire Services	Public Works	Community Services
Net Deficit ¹	(\$14,812,000)	(\$6,788,800)	(\$8,876,100)	(\$8,850,800)
Total Properties	12,984	12,984	12,984	12,984
Average Cost per Property	(\$1,141) ²	(\$523) ³	(\$684)	(\$682)

Notes:

1. Numbers presented are based on the 2016 unaudited financial numbers.
2. Comparable cost per property for Police in Saskatoon is \$911 per property and \$592 per property in Moose Jaw.
3. Comparable cost per property for Fire Services in Saskatoon is \$500 and \$425 per property in Moose Jaw.

With respect to revenues received from the Provincial Government over the last five years, the summary is as follows:

2012	2013	2014	2015	2016
\$17,510,520	\$19,021,510	\$19,467,800	\$19,721,240	\$19,618,330

A detailed breakdown of the different types of revenue received from the Provincial Government can be found in Section 5 of the 2017 Supplementary Budget Report.

Summary of proposed changes to the 2017 Budget area as follows:

- Increased Parking Fees and Tickets – 50 percent of parking revenue received from the City comes from non-City residents. Estimated revenue increase for 2017 is \$83,430, effective July 1st. The proposed increases are:
 - Metered parking rate increase from \$1.00 to \$1.25, municipal comparators are Moose Jaw - \$1.50 and Saskatoon at \$2.00. Revenue would increase \$112,500 annually.
 - Early Pay Parking Ticket increase from \$10 to \$15, Saskatoon is at \$20. Revenue would increase \$54,180 annually.
 - SIAST Polytechnic Parking Lot fee increase from \$60 to \$65 per month would generate an additional \$5,000 more per year.
- Reduce budgeted wage increase to 1 percent for 2017 for Out-of-Scope and Union increases, which is a \$133,600 reduction to the original 2017 Budget.
- Operational savings of \$125,000 through increased competition for City business on janitorial services, supplies, utility costs and improved partnerships.
- \$1,000,000 in reserve transfer from the 2016 Surplus into the 2017 Budget to reduce the funding reduction on the 2017 Budget. This is a one-time transfer.

Further improvement opportunities in 2017 are as follows:

1. City Cell Phones – a request for proposal has been issued whereby the City is participating with other cities and towns to determine if improvements in cell phone and mobility costs can be obtained.
2. LED Lighting Investments – as a result of the LED lighting investment in City Hall of \$6,000 and the Emergency Communication Centre moving out, an estimated \$10,000 will be removed from power expenses for City Hall or 27 percent. Most City facilities are utilizing older technology for lighting and a strategic investment in lighting for City facilities could yield savings which would reduce negative fiscal impacts anticipated for 2018 and 2019. For example, a \$60,000 investment in lighting at the Alfred



Jenkins Field House would yield approximately \$16,000 savings in power annually plus materials and labor savings for existing lights.

3. **Fuel Tank Investment** – installing fuel tank(s) at the Municipal Service center at a cost of \$127,000 would generate approximately \$50,000 in annualized savings and improve labor productivity. Fuel distributors offer a 3 to 4 cent discount per liter for tanks installed at a customer’s location versus a standard cardlock. The appropriate control measures are included in the \$127,000 investment.

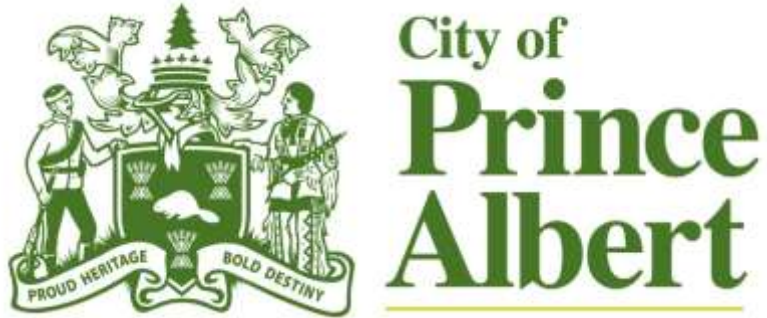
Note: These further improvement opportunities are not included in the revised 2017 Budget Document.

New permanent employment positions requested in the 2017 General Fund Budget were:

- a. 2 - Police Constable Positions -**\$110,310** (Full impact in 2018)
- b. 1 - Police IT Staff Position - **\$61,450**
- c. 1 - Bylaw Community Safety Officer -**\$71,870**
- d. 1 – Communication Strategist Position (Split between PA Police and City Hall) -**\$101,160**
- e. 1 – GIS Supervisor Position (City Hall) - **\$85,200**
- f. 1 – Taxation Assessment Assessor (City Hall) - **\$77,260**
- g. 1 - Recreation Programmer (Alfred Jenkins Field House) - **\$34,220**
- h. 1 – Maintenance Position (Community Clubs) - **\$12,430**



SECTION TWO – CONSOLIDATED OPERATING BUDGET

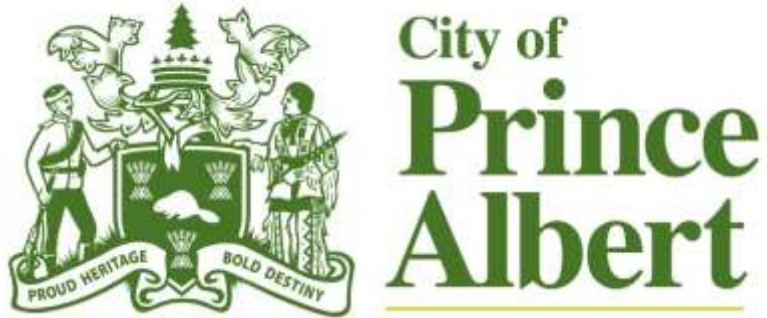


CONSOLIDATED OPERATING BUDGET

	2017 Approved Budget	Proposed Revision	2017 Final Budget
REVENUES			
Taxation	\$ (35,713,020)	\$ (20,000)	\$ (35,733,020)
User Charges and Fees	(11,918,730)	(86,430)	(12,005,160)
Operating Grants and Donations	(11,256,710)	388,000	(10,868,710)
Grants in Lieu of Taxes	(9,691,890)	1,721,690	(7,970,200)
Interest and Penalties	(718,600)	-	(718,600)
Sundry	(623,740)	-	(623,740)
Total Revenues	(69,922,690)	2,003,260	(67,919,430)
EXPENSES			
Council Remuneration	398,070	-	398,070
Salaries Wages and Benefits	42,655,530	(388,520)	42,267,010
Contracted and General Services	6,814,000	(128,000)	6,686,000
Financial Charges	113,840	-	113,840
Grants and Donations	968,460	-	968,460
Utilities	2,483,600	(10,000)	2,473,600
Interest on Long Term Debt	12,930	-	12,930
Fleet Expenses	2,728,770	(34,200)	2,694,570
Maintenance Materials and Supplies	6,097,060	(233,800)	5,863,260
Insurance	434,330	-	434,330
Bad Debt Expense	220,500	-	220,500
Total Expenses	62,927,090	(794,520)	62,132,570
Operating (Surplus) Deficit	(6,995,600)	1,208,740	(5,786,860)
CAPITAL AND INTERFUND TRANSACTIONS			
Capital Revenues	(10,000)	-	(10,000)
Interfund Transfers	(2,662,290)	-	(2,662,290)
Capital and Interfund Transactions	(2,672,290)	-	(2,672,290)
TOTAL (SURPLUS) DEFICIT	(9,667,890)	1,208,740	(8,459,150)
Capital Budget	5,582,000	-	5,582,000
Reserve Allocations including Police Reserves	4,479,660	(308,740)	4,170,920
Transfer from 2016 Fiscal Year Surplus	(435,000)	(1,000,000)	(1,435,000)
Loan Principal	41,230	-	41,230
Total Allocations	9,667,890	(1,308,740)	8,359,150
Balanced Budget - (Surplus) Deficit	-	(100,000)	(100,000)



SECTION THREE – DEPARTMENT OPERATING BUDGETS



Department: GENERAL GOVERNMENT
Fund: General Fund

	2017 Approved Budget	Proposed Revision	2017 Final Budget
REVENUES			
Taxation	\$(35,713,020)	\$ (20,000)	\$(35,733,020)
Operating Grants and Donations	(7,158,300)	388,000	(6,770,300)
Grants in Lieu of Taxes	(9,691,890)	1,721,690	(7,970,200)
Interest and Penalties	(328,600)	-	(328,600)
Sundry	(102,000)	-	(102,000)
Total Revenues	(52,993,810)	2,089,690	(50,904,120)
EXPENSES			
Salaries Wages and Benefits	268,380	(133,600)	134,780
Financial Charges	40,200	-	40,200
Interest on Long Term Debt	7,330	-	7,330
Maintenance Materials and Supplies	33,360	-	33,360
Insurance	210,870	-	210,870
Bad Debt Expense	220,000	-	220,000
Total Expenses	780,140	(133,600)	646,540
Operating (Surplus) Deficit	(52,213,670)	1,956,090	(50,257,580)
CAPITAL AND INTERFUND TRANSACTIONS			
Interfund Transfers	(2,662,290)	-	(2,662,290)
Capital and Interfund Transactions	(2,662,290)	-	(2,662,290)
TOTAL (SURPLUS) DEFICIT	(54,875,960)	1,956,090	(52,919,870)

- **(\$20,000)** increase in Taxation Revenue related to assessment corrections for various properties.
- **\$388,000** decrease in Operating Grants and Donations related a decrease in Provincial Revenue Sharing. The PST revenue generated for 2016-2017 is anticipated to decrease further, which will negatively affect the City's 2018 Budget.
- **\$1,721,690** decrease to Grants in Lieu of Taxes:
 - \$1,233,400 decrease in SaskPower Grant in Lieu funding.
 - \$483,650 decrease in SaskPower Surcharge funding.
 - \$4,640 decrease in TransGas Surcharge funding.
- **\$133,600** decrease in Salaries Wages and Benefits as a result of reducing the budgeted wage increase for out-of-scope and union staff to 1 percent for 2017.

Note: For the 2017 revised budget, Administration is also recommending that an additional \$1 million be allocated from the 2016 Fiscal Surplus and the reserve allocation to the Future Infrastructure Reserve be reduced by \$258,740 in order to balance the budget.



Department: Corporate Services
Fund: General Fund

	2017 Approved Budget	Proposed Revision	2017 Final Budget
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$ 746,850	\$ -	\$ 746,850
Contracted and General Services	55,000	-	55,000
Financial Charges	-	-	-
Maintenance Materials and Supplies	146,800	(28,060)	118,740
Total Expenses	948,650	(28,060)	920,590
Operating (Surplus) Deficit	948,650	(28,060)	920,590
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	948,650	(28,060)	920,590

- **(\$28,060)** decrease in Maintenance Materials and Supplies:
 - **(\$22,000)** decrease in budgeted advertising costs to be achieved as follows.
 - **(\$10,000)** anticipated savings from moving the entire City Page publication to the Rural Roots.
 - **(\$9,500)** anticipated savings from eliminating City Council meeting notices from the Daily Herald City Page.
 - **(\$2,500)** in additional savings from reducing the budget for promotional products.
 - **(\$2,500)** decrease in the budget for training, travel and accommodation.
 - **(\$2,000)** decrease in the budget for operating supplies from eliminating the Summer BBQ for staff.
 - **(\$1,000)** decrease in the budget for publications and subscriptions.
 - **(\$500)** decrease in the budget for memberships and dues.
 - **(\$60)** decrease in the budget for telephone due to a reduction in the subsidy paid to employees for using their own cell phone from \$40 to \$30 per month.



Department: Financial Services
Fund: General Fund

	2017 Approved Budget	Proposed Revision	2017 Final Budget
REVENUES			
User Charges and Fees	\$ (620,000)	\$ (83,430)	\$ (703,430)
Interest and Penalties	(390,000)	-	(390,000)
Sundry	(84,000)	-	(84,000)
Total Revenues	(1,094,000)	(83,430)	(1,177,430)
EXPENSES			
Salaries Wages and Benefits	3,660,620	-	3,660,620
Contracted and General Services	6,700	-	6,700
Financial Charges	9,450	-	9,450
Interest on Long Term Debt	-	-	-
Fleet Expenses	33,660	-	33,660
Maintenance Materials and Supplies	643,050	(38,020)	605,030
Total Expenses	4,353,480	(38,020)	4,315,460
Operating (Surplus) Deficit	3,259,480	(121,450)	3,138,030
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	3,259,480	(121,450)	3,138,030

- **(\$83,430)** increase in User Charges and Fees related to parking revenue improvements. The proposed changes would come into effect July 1, 2017.
 - An increase in the per hour charge from \$1.00 to \$1.25. As a comparison, Saskatoon’s hourly meter rate is \$2 per hour.
 - An increase in the Saskatchewan Polytechnic monthly parking rate from \$60 to \$65.
 - An increase in the early pay parking ticket fine from \$10 to \$15. As a comparison, Saskatoon’s early pay parking ticket fine is \$20. In addition, 50 percent of the tickets written by the City are to non-residents.
- **(\$38,020)** decrease in Maintenance Materials and Supplies:
 - **(\$12,000)** decrease in the budget for training related to Asset Management and other areas.
 - **(\$4,000)** decrease in the budget for travel related to reduced training.
 - **(\$1,000)** decrease in the budget for office supplies.
 - **(\$1,020)** decrease in the budget for telephone due to a reduction in the subsidy paid to employees for using their own cell phone from \$40 to \$30 per month.
 - **(\$20,000)** decrease for other operational savings.



Department: City Manager, City Solicitor, City Clerk, Mayor & Council
Fund: General Fund

	2017 Approved Budget	Proposed Revision	2017 Final Budget
REVENUES			
User Charges and Fees	\$ (1,800)	\$ -	\$ (1,800)
Sundry	(300)	-	(300)
Total Revenues	(2,100)	-	(2,100)
EXPENSES			
Council Remuneration	398,070	-	398,070
Salaries Wages and Benefits	1,248,540	-	1,248,540
Contracted and General Services	163,500	-	163,500
Financial Charges	-	-	-
Maintenance Materials and Supplies	125,070	(10,900)	114,170
Total Expenses	1,935,180	(10,900)	1,924,280
Operating (Surplus) Deficit	1,933,080	(10,900)	1,922,180
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	1,933,080	(10,900)	1,922,180

- **(\$10,900)** decrease in Maintenance Materials and Supplies:
 - **(\$10,540)** in the amount budgeted for the allocation of the 2016 net election costs over a four year period. Administration expensed the net cost of the election in 2016 and therefore the annual allocation is not required.
 - **(\$360)** decrease in the budget for telephone due to a reduction in the subsidy paid to employees for using their own cell phone from \$40 to \$30 per month.



Department: Fire Department
Fund: General Fund

	2017 Approved Budget	Proposed Revision	2017 Final Budget
REVENUES			
User Charges and Fees	\$ (249,000)	\$ -	\$ (249,000)
Sundry	(47,300)	-	(47,300)
Total Revenues	(296,300)	-	(296,300)
EXPENSES			
Salaries Wages and Benefits	6,350,310	-	6,350,310
Contracted and General Services	50,400	-	50,400
Financial Charges	-	-	-
Utilities	39,860	-	39,860
Fleet Expenses	453,850	-	453,850
Maintenance Materials and Supplies	403,230	(53,820)	349,410
Insurance	2,970	-	2,970
Total Expenses	7,300,620	(53,820)	7,246,800
Operating (Surplus) Deficit	7,004,320	(53,820)	6,950,500
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	7,004,320	(53,820)	6,950,500

- **(\$53,820)** decrease in Maintenance Materials and Supplies:
 - **(\$20,000)** decrease in the budget for training as a result of a reduction in courses from third party providers.
 - **(\$9,600)** decrease as a result of postponing the hose and nozzle replacement program.
 - **(\$6,500)** decrease as a result of postponing the appliance and SCBA storage replacement program.
 - **(\$5,000)** decrease related to the reduction in the promotion of PA Alert.
 - **(\$4,000)** decrease as a result of postponing improvements to the Emergency Operations Centre.
 - **(\$2,540)** decrease in advertising related to a reduction in Fire Prevention materials.
 - **(\$2,440)** decrease in the budget for other equipment replacements.
 - **(\$2,000)** decrease in the budget for travel related to reduced training.
 - **(\$1,500)** decrease in the budget for Fire Recruitment as a result of postponing the recruiting session.
 - **(\$240)** decrease in the budget for telephone due to a reduction in the subsidy paid to employees for using their own cell phone from \$40 to \$30 per month.



Department: Community Services
Fund: General Fund

	2017 Approved Budget	Proposed Revision	2017 Final Budget
REVENUES			
User Charges and Fees	\$ (4,292,680)	\$ (3,000)	\$ (4,295,680)
Operating Grants and Donations	(563,550)	-	(563,550)
Sundry	(390,140)	-	(390,140)
Total Revenues	(5,246,370)	(3,000)	(5,249,370)
EXPENSES			
Salaries Wages and Benefits	5,708,000	(34,220)	5,673,780
Contracted and General Services	1,573,460	(100,000)	1,473,460
Financial Charges	63,690	-	63,690
Grants and Donations	419,880	-	419,880
Utilities	1,222,760	(10,000)	1,212,760
Interest on Long Term Debt	-	-	-
Fleet Expenses	792,370	-	792,370
Maintenance Materials and Supplies	2,200,860	(75,700)	2,125,160
Insurance	187,110	-	187,110
Total Expenses	12,168,130	(219,920)	11,948,210
Operating (Surplus) Deficit	6,921,760	(222,920)	6,698,840
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	6,921,760	(222,920)	6,698,840

- **(\$3,000)** increase in User Charges and Fees related to an increase in the fees charged for Noxious Weeds from \$250 to \$400 per treatment. This fine is intended to be a deterrent more than a revenue generator.
- **(\$34,220)** decrease to Salaries Wages and Benefits from a decision to put the hiring of a new Recreation Programmer for the Alfred Jenkins Field House on hold until further notice. This was a new position approved by City Council for 2017.
- **(\$100,000)** decrease in Contracted and General Services Salaries for janitorial services related to the new contracts approved and effective for 2017.
- **(\$10,000)** decrease to Utilities due to updated forecasts which considered savings from the investment in LED lighting, the Emergency Communications Centre moving out of City Hall, and cost saving initiatives by the City.
- **(\$75,700)** decrease in Maintenance Materials and Supplies:
 - **(\$11,500)** decrease related to canceling spraying for tent caterpillars in 2017. The province has advised that spraying is usually ineffective as the source needs to ingest the chemical within 24 hours which there is no guarantee. Any amount of rainfall also causes the treatment to be ineffective.
 - **(\$5,000)** decrease in savings related to training, and operating expenses.
 - **(\$4,000)** decrease in costs required for pest control.



- **(\$3,000)** decrease related to improved alarm monitoring costs.
- **(\$1,500)** decrease related to the elimination of the anti-graffiti program.
- **(\$1,560)** decrease in the budget for telephone due to a reduction in the subsidy paid to employees for using their own cell phone from \$40 to \$30 per month.
- **(\$49,140)** decrease for other operational savings.

Note: For the 2017 revised budget, Administration is also **recommending that the \$50,000 allocation** originally budgeted to be transferred to the Community Services Special Events Marketing Reserve be eliminated for 2017 due to fiscal restraints.



Department: **Public Works**
Fund: **General Fund**

	2017 Approved Budget	Proposed Revision	2017 Final Budget
REVENUES			
User Charges and Fees	\$ (713,150)	\$ -	\$ (713,150)
Operating Grants and Donations	(524,200)	-	(524,200)
Total Revenues	(1,237,350)	-	(1,237,350)
EXPENSES			
Salaries Wages and Benefits	2,320,300	(20,700)	2,299,600
Contracted and General Services	1,886,190	(13,000)	1,873,190
Financial Charges	-	-	-
Utilities	1,094,420	-	1,094,420
Fleet Expenses	796,270	(34,200)	762,070
Maintenance Materials and Supplies	327,820	(12,120)	315,700
Insurance	17,540	-	17,540
Total Expenses	6,442,540	(80,020)	6,362,520
Operating (Surplus) Deficit	5,205,190	(80,020)	5,125,170
CAPITAL AND INTERFUND TRANSACTIONS			
Capital Revenues	(10,000)	-	(10,000)
Capital and Interfund Transactions	(10,000)	-	(10,000)
TOTAL (SURPLUS) DEFICIT	5,195,190	(80,020)	5,115,170

- **(\$20,700)** decrease in Salaries Wages and Benefits:
 - **(\$19,200)** decrease related to the removal of the second street sweep in 2017.
 - **(\$1,500)** decrease in overtime budgeted for 2017 related to traffic lights
- **(\$13,000)** decrease in Contracted and General Services related to the budget for Sidewalks after a review of required funding for 2017.
- **(\$34,200)** decrease In Fleet Expenses related to the removal of the second street sweep in 2017.
- **(\$12,120)** decrease to Maintenance Materials and Supplies:
 - **(\$8,500)** decrease in granular materials as result of using gravel from Lily Plain, the expectation of less potholes to repair in 2017, and the expectation of less watermain breaks in 2017.
 - **(\$3,500)** decrease in the budget for operating supplies for traffic lanes and traffic signs due to the utilization of inventory left over from 2016.
 - **(\$120)** decrease in the budget for telephone due to a reduction in the subsidy paid to employees for using their own cell phone from \$40 to \$30 per month.

Note: Subsequent to the 2017 General Fund Budget being approved in December 2016, City Council made a decision to reduce the transit fees for certain groups. The impact of the reduction in transit fees is estimated to be approximately \$64,880. The loss of this revenue has not been included in this revised budget.



Department: Planning and Development Services
Fund: General Fund

	2017 Approved Budget	Proposed Revision	2017 Final Budget
REVENUES			
User Charges and Fees	\$ (612,500)	\$ -	\$ (612,500)
Operating Grants and Donations	-	-	-
Total Revenues	(612,500)	-	(612,500)
EXPENSES			
Salaries Wages and Benefits	1,052,520	-	1,052,520
Contracted and General Services	31,500	(15,000)	16,500
Financial Charges	-	-	-
Fleet Expenses	13,990	-	13,990
Maintenance Materials and Supplies	74,220	(15,180)	59,040
Bad Debt Expense	500	-	500
Total Expenses	1,172,730	(30,180)	1,142,550
Operating (Surplus) Deficit	560,230	(30,180)	530,050
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	560,230	(30,180)	530,050

- **(\$15,000)** decrease in Contracted and General Serves related to consulting services.
- **(\$15,180)** decrease in Maintenance Materials and Supplies:
 - **(\$15,000)** decrease related to savings in training, travel, materials and supplies.
 - **(\$180)** decrease in Maintenance Materials and Supplies due to a reduction in the subsidy paid to employees for using their own cell phone from \$40 to \$30 per month.



Department: Police Department
Fund: General Fund

	2017 Approved Budget	Proposed Revision	2017 Final Budget
REVENUES			
User Charges and Fees	\$ (1,035,690)	\$ -	\$ (1,035,690)
Operating Grants and Donations	(3,010,660)	-	(3,010,660)
Total Revenues	(4,046,350)	-	(4,046,350)
EXPENSES			
Salaries Wages and Benefits	17,676,070	(200,000)	17,476,070
Contracted and General Services	282,000	-	282,000
Financial Charges	500	-	500
Utilities	126,560	-	126,560
Interest on Long Term Debt	5,600	-	5,600
Fleet Expenses	638,630	-	638,630
Maintenance Materials and Supplies	1,380,590	-	1,380,590
Insurance	15,840	-	15,840
Total Expenses	20,125,790	(200,000)	19,925,790
Operating (Surplus) Deficit	16,079,440	(200,000)	15,879,440
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	16,079,440	(200,000)	15,879,440

Note: The Police department has been requested to reduce its operating budget by \$200,000. For purposes of this 2017 Supplementary Budget Report this reduction has been reflected in Salaries Wages and Benefits but it will be up to the Police Department to determine where reductions will be made.

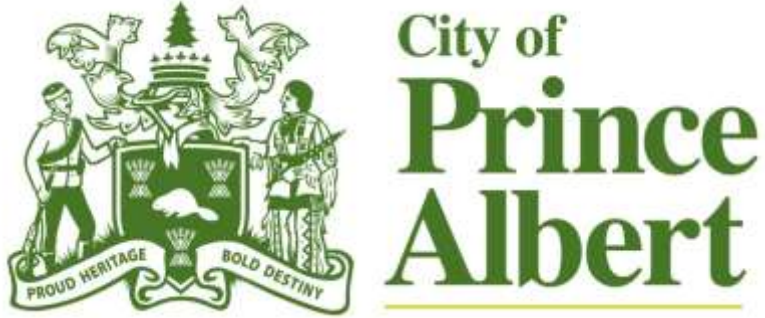


Department: External Agencies
Fund: General Fund

	2017 Approved Budget	Proposed Revision	2017 Final Budget
REVENUES			
EXPENSES			
Contracted and General Services	\$ 2,757,340	\$ -	\$ 2,757,340
Grants and Donations	548,580	-	548,580
Total Expenses	3,305,920	-	3,305,920
Operating (Surplus) Deficit	3,305,920	-	3,305,920
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	3,305,920	-	3,305,920



SECTION FOUR – CAPITAL PROJECT DETAILS FOR PROJECTS FUNDED BY TAXATION



2017 Capital Projects Funded by Taxation

The following 2017 Capital Projects are designated to be funded from either 2017 taxation or 2016 Fiscal Year Surplus. These projects have been listed for the Budget Committee’s review and consideration as part of the 2017 General Fund Supplementary Budget process.

COMMUNITY SERVICES

	Dave Steuart Arena - Replace Suppression system	Capital	Reserve	Externally Funded
	<p>Detail: Replace the fire suppression system in the rink area of the Dave Steuart Arena.</p> <p>Purpose: The suppression system at the Dave Steuart Arena has had several pin hole leaks in it. A large compressor has been installed to maintain pressure. The system is required by code.</p> <p>Funding Source: Capital</p>	40,000		
	Margo Fournier - 3 Sets New Fire Doors (Tendered)	Capital	Reserve	Externally Funded
	<p>Detail: Replace 3 sets of fire doors. One set at the top of the East stairwell. The second going into the link on main floor and the third closest to boiler room in basement.</p> <p>Purpose: The doors in the Margo Fournier are in need of repair/replacement. The three worst sets of fire doors are being recommended to be replaced. These fire doors are required by code.</p> <p>Funding Source: Capital</p>	25,000		
	Prince Albert Golf & Curling Club - Chiller Barrel Replacement (In Process)	Capital	Reserve	Externally Funded
	<p>Detail: Replace the chiller barrel for the ice plant.</p> <p>Purpose: The Technical safety Authority advised the Facility Managers that the chiller barrel at the PAG&CC has never been registered. They allowed the PAG&CC to continue to run this pressure vessel as long as it could be shown it will be budgeted to be replaced. If this chiller barrel does not get replaced the ice plant will be shut down.</p> <p>Funding Source: Capital</p>	60,000		



	Fire Hall - Replace Boiler (Replacement Completed)	Capital	Reserve	Externally Funded
	<p>Detail: There are two boilers at the fire hall one was required to be replaced in 2016. They are both of the same age and the second requires replacement.</p> <p>Purpose: During the start up of the boilers at the fire hall one boiler failed. This boiler was pulled apart and found to be beyond repair. This boiler was replaced in 2016. Facilities is recommending replacing the second boiler as these boilers are the same age.</p> <p>Funding Source: Capital</p>	10,000		
	Municipal Service Centre - High Efficient Force Flow Heaters for Wash Bay Area	Capital	Reserve	Externally Funded
	<p>Detail: Install 2 high efficient force flow heaters to replace heat provided by make up air unit.</p> <p>Purpose: The heating unit that supplies the heat is about 60% efficient and has had many issues in the past few years. Servicing this unit is difficult as it is in the ceiling area and access requires a lift costing time and money for staffing or contractors. The savings on Natural Gas is approximately \$672 per year paying this project off in 15 years.</p> <p>Funding Source: Capital</p>	10,000		
	Roofing Replacement Projects - 2017	Capital	Reserve	Externally Funded
	<p>Detail: The confirmed projects will be identified with the 2017 Capital Budget preparation and through the annual report to members of Council.</p> <p>Purpose: The City has an inventory of roof conditions. Each of the roof sections across the City's buildings have been examined and a long-term replacement plan established. For 2017, a placeholder of \$200,000 has been allocated for roof repairs.</p> <p>Funding Source: Capital</p>	200,000		
	Reconstruction of Park Pathways	Capital	Reserve	Externally Funded
	<p>Detail: Reconstruction of park pathways, walkways and improved lighting features over a multi-year period.</p> <p>Purpose: The department previously received \$25,000 annually for this purpose however the amount has been insufficient and will need to be increased in order to reconstruct pathways and include additional safety features such as improved lighting to the prioritized parks and walkway areas. Therefore it is recommended to increase the annual funding to \$50,000.</p> <p>Funding Source: Capital</p>	50,000		



	Tourist Information Center - Replace two furnaces	Capital	Reserve	Externally Funded
	<p>Detail: There are two furnaces in the Tourist Information Center that heat the building. One heats the downstairs the other the upstairs. These are mid-efficient furnaces and are in need of replacement. We are recommending they be replaced in 2017.</p> <p>Purpose: The two furnaces in the Tourist information center are in need of replacement. Replacing these furnaces will show some cost savings in utility bills. We are recommending they be replaced in 2017.</p> <p>Funding Source: Capital</p>	20,000		
COMMUNITY SERVICES TOTAL		415,000	-	-

PUBLIC WORKS

	Sidewalk Rehabilitation Program	Capital	Reserve	Externally Funded
	<p>Detail: Rehabilitation of concrete sidewalks throughout the city.</p> <p>Purpose: Replacement and rehabilitation of concrete sidewalks. A Condition Survey will be conducted in 2016 identifying a program that will better focus maintenance in this area. It has been identified that spending in this area must be increased to meet the target of replacing more sidewalk. It costs \$100,000 per city block to replace curb, gutter and sidewalks on both sides of a street.</p> <p>Funding Source: Capital</p>	200,000		
	Compact Grader (Already Purchased)	Capital	Reserve	Externally Funded
	<p>Detail: The addition of a small compact grader</p> <p>Purpose: This unit would be used for back lane rehabilitation. A used unit would have to be purchased for this price. Our present graders are sized for normal road maintenance and snow removal, making them too large for a lot of the tight back lanes as they may damage fences or utilities that are also in the back lanes or damage themselves.</p> <p>Funding Source: Capital</p>	150,000		



	Parking Lot Rehabilitation Program	Capital	Reserve	Externally Funded
	<p>Detail: Five Year rehabilitation of 11 City owned downtown parking lots.</p> <p>Purpose: Parking lots with the poorest Pavement Quality Index and high level of use will receive rehabilitation work first. The intent is that in the future, all City owned parking lots will be examined and funds allocated based on technical merit.</p> <p>Parking lots included in the 5 Year Plan are as follows: 8th St East (1Ave-2Ave), 14th St East (Central-1Ave North Lot), 12th St East (Library), 9th St East (Central-1Ave), 12th St East (Central-1Ave), 12th St West (Central - 1Ave), 15th St (Bishop Mclean), 13th St East (Central-1Ave), 10th St East (City Hall), River St East (Museum), 14th St East (Central-1Ave south lot).</p> <p>The parking lots will be addressed in the order listed above. By the end of 2016 the first 3 parking lots should be completed. The parking lot budgeted for 2017 is the 9th St East (Central-1Ave).</p> <p>Funding Source: Capital</p>	172,000		
	Demolition Butler Buildings	Capital	Reserve	Externally Funded
	<p>Detail: Demolition of the butler buildings in the old City yards</p> <p>Purpose: The two butler buildings (built in 1950) in the old city yards were condemned in the spring of 2016 when the interior roof collapsed. An engineering study of the buildings was done at this time and the north building was allowed to be open till the first snow fall, then the entire building was to be permanently closed and no one was to access the buildings after this time. The buildings are old steel round roof quonsets with one side heated and the other side cold storage. As these buildings are deemed unusable and none reparable they need to be removed.</p> <p>Funding Source: Capital</p>	15,000		



		Capital	Reserve	Externally Funded
	Art Hauser South Parking Lot			
	<p>Detail: Reconstruction of the Parking Lot back to asphalt.</p> <p>Purpose: The Art Hauser South Parking Lot (300 stalls) has complete substructure failure. For years now it is unusable after a rain or in the spring reducing the available parking for events at the stadium by more than half. (Art Hauser has 560 stalls plus Carlton has 455 stalls). The lot is beyond repair and subbase must be reconstructed before a new asphalt surface can be paved. In 2018 the City of Prince Albert will be hosting the World Junior Fastball Championships at Prime Ministers Park. The South Parking Lot will be needed (rain or shine) for this major event and it is imperative that it is paved before this event.</p> <p>The project will include, excavating the area, install two new catch basins and leads, clean existing catch basins and storm main. Install 6 new LED street lights, geotextile and 250mm of base gravel. Finally paving of 80mm of hot mix asphalt bring 300 stalls back into service.</p> <p>Construction of lot in 2017 for \$430,000. Asphalt paving of lot in 2018 for \$320,000.</p> <p>Funding Source: Capital</p>	430,000		
	Funded Roadways Recapping Program	Capital	Reserve	Externally Funded
	<p>Detail: Milling or reconstruction of existing asphalt roadways, including recapping asphalt and concrete at major intersections.</p> <p>Purpose: This annual program is based on the results obtained from the Pavement Management System (Road Matrix) compiled each year since 2005. The Road Matrix indicates that a minimum of \$4.0 million per year is required to keep the pavement condition index constant. This does not address the current backlog. This project is funded from the Paving Surcharge Levy.</p> <p>Funding Source: Capital</p>	4,100,000		



	2017 Rotary Trail Work	Capital	Reserve	Externally Funded
	Detail: 2017 Rotary Trail work to be completed Purpose: To complete additional Rotary Trail work. Funding Source: 2016 Fiscal Year Surplus	100,000		
PUBLIC WORKS TOTAL		5,167,000	-	-

Total	5,582,000	-	-
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SECTION FIVE – HISTORICAL REVENUES FROM THE PROVINCIAL GOVERNMENT (2012 – 2016)



City of
**Prince
Albert**



Provincial Government Revenue Sources
Operating Funding
For the 5 Years 2012 to 2016

	2012	2013	2014	2015	2016
General Government Funding					
Saskatchewan Urban Revenue Sharing Grant \$	6,661,990	\$ 7,471,080	\$ 7,265,630	\$ 7,500,360	\$ 7,671,700
Provincial Government Grant-in-Lieu	1,702,810	2,128,420	2,176,870	2,468,720	2,203,750
SaskPower Electricity Surcharge	2,935,770	3,157,890	3,371,100	3,398,560	3,452,290
SaskPower Electricity Franchise Fee	1,481,740	1,536,470	1,611,660	1,592,290	1,608,610
SaskEnergy Natural Gas Franchise Fee	881,080	800,720	962,240	917,970	808,860
TransGas Natural Gas Franchise Fee	9,070	68,790	46,950	6,220	8,680
Police Funding					
Police Department - Corrections Revenue	1,800,000	2,044,960	2,175,050	2,090,000	2,090,000
Police Department - Justice Revenue	244,900	231,680	232,200	236,160	236,760
Police Intersection Safety - Provincial Grant	22,110	55,800	49,630	50,130	46,030
Community Mobilization - Provincial Grant	482,380	487,920	519,380	481,870	482,780
Enforcement OD - Provincial Grant	52,690	80,040	52,370	51,280	54,970
Other Funding					
Urban Connector Program	511,640	342,840	366,690	356,910	376,830
Transit Assistance Grant	184,120	180,170	181,010	178,830	178,530
Transit Passes - Social Assistance	107,360	90,010	134,280	80,410	106,080
Saskatchewan Lotteries	232,780	144,990	141,500	155,890	122,300
Pehonan Parkway - Operating	82,000	82,000	82,000	82,000	-
Rental Construction Incentive	15,450	16,260	37,120	46,660	46,060
Community Clubs - Provincial Grants	15,000	15,000	15,000	15,000	-
Other Funding	87,630	86,470	47,120	11,980	124,100
Total	\$ 17,510,520	\$ 19,021,510	\$ 19,467,800	\$ 19,721,240	\$ 19,618,330

