



City of  
**Prince  
Albert**

## City of Prince Albert Public Art Public Art Stimulus Partnership Fund Criteria

### **Purpose**

The purpose of this Public Art Stimulus Partnership Fund is to have an allocation of funds to support one to two partnership project(s) per year that can assist a Prince Albert professional arts organization or non-profit organization partnering with a professional artist, to complete a public art project.

### **Application Deadline**

March 1

October 1 (only if funds remain after March 1 deadline)

### **Grant Amount**

Grants will be up to a maximum of \$2,000 per applicant per year.

### **Criteria**

- Applicants must be either a (in the City of Prince Albert):
  - Professional Arts Organization
  - Non-profit organization partnering with a professional artist
  - Municipality or School Division partnering with a professional artist
  - Private business partnering with a professional artist
- Temporary public art is eligible
- The public art is to be placed in a public location, accessible to all.
- Applicants must have funding in place to complete the project before applying.
- Projects will not be funded retroactively and any project beginning prior to the application deadline will not be considered.
- Applicants must have a solid Public Art project plan, including a purpose, Professional Artist(s) CV or examples of work, budget, timeline for completion, and partners. See the application for more information.
- Project budgets must pay artists appropriately using CARFAC rates.
- The Public Art Project must be completed within a year from which this funding is approved.
- Successful applicants will be required to submit a Follow-Up Report within forty-five (45) days of the project completion.

Examples may include: Murals; Participatory Community Public Art Projects; Public Works type public art (i.e. power boxes, park entrances, signage)

### **Ineligible applicants and projects:**

- Public art cannot contain advertisement or promotion of any business, product or viewpoint.
- Public art projects that represent a single interest group, such as political or religious.

For more information or inquiries, please contact the Judy MacLeod Campbell, Arts & Cultural Coordinator, City of Prince Albert at 306-953-4825 or [jmacleodcampbell@citypa.com](mailto:jmacleodcampbell@citypa.com).



City of  
**Prince  
Albert**

**City of Prince Albert Public Art  
Public Art Stimulus Partnership Fund  
APPLICATION**

**1. Purpose of the Public Art Stimulus Partnership Fund**

The purpose of this Public Art Stimulus Partnership Fund (PASPF) is to have an allocation of funds to support one to two partnership project(s) per year that can assist a Prince Albert professional arts organization, business, or non-profit organization partnering with a professional artist, to complete a public art project. Please refer to the criteria for more information.

**2. Eligible Applicants**

**Applicants must be one of the following, located in the City of Prince Albert (check one):**

- Professional Arts Organization
- Non-profit organization partnering with a professional artist
- Municipality or School Division partnering with a professional artist
- Private business partnering with a professional artist

**Applicant Contact Information:**

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Mail: \_\_\_\_\_

**3. Which deadline are you applying at? (check one)**

**2018 Dates:**

- March 1**
- October 1 (only if funds remain after March 1 deadline)**

**4. Grant Amount**

Grants will be up to a maximum of \$2,000 per applicant per year. The grant is a maximum 50% matched funding grant. (Example 1: Project total budget is \$1000, \$500 is eligible from the PASPF. Example 2: Project total is \$10,000, \$2,000 is eligible from the PASPF). Applicants must have the matched funding in place to complete the project before applying. Projects will not be funded retroactively and any project beginning prior to the application deadline will not be considered.

**How much are you applying for? \$\_\_\_\_\_**

100% of the total amount granted to a project will be forwarded to the applicant with confirmation of project approval. A follow-up report is required, see section 11.

**5. Name of Your Project**

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**6. Project Description**

Eligible Projects include temporary public art. The public art is to be placed in a public location, accessible to all.

**\*\*Please attach the following information.**

a. **What is the Purpose of your project?**

b. **Project Description (maximum 1 page): Include your project outcomes, target group, etc.**

**7. Professional Artist(s) you are working with:**

Name	CV or example of work attached (check or yes)

**8. Do you have any partners with this project? If so, please list organization name, contact person, phone number and email address, as well as what they are contributing to the project in the chart below.**

Organization	Contact Person	Phone Number	Email	Brief description of contribution

**9. Project Timeline (Include dates and actions to be completed)**

\*The Public Art Project must be completed within a year from which this funding is approved. Projects will acknowledge support from the City of Prince Albert Public Art Policy.

Deadline	Action	Who

**10. Project Budget: (Complete below or attach. Budget MUST Balance or the application will not be considered)**

\*Project budgets must pay artists appropriately using CARFAC rates.

\*Ineligible expenses include administration, staff wages, travel, and general operations, food, or beverages, prizes, planning, marketing, and promotion.

\*Please include the budget for the full project, not just for the grant amount requested.

**Revenue:**

Revenue Type	Brief Detail	Budget	Actual
PASPF (\$2,000 maximum)			
<b>Total Revenue</b>			

**Expenses:**

Expense Type	Brief Detail	Budget	Actual
<b>Total Expenses</b>			

**11. Follow-up Requirements**

Successful applicants will be required to submit a Follow-up Report within forty-five (45) days of the project completion. Follow-up Report forms will be forwarded to successful applicants. In addition to the completed Follow-up Report, we require the following financial accountability for the complete grant amount: photocopies of actual receipts, cancelled cheques or a schedule from the community’s audited financial statement which verifies program expenditures. A refund will be requested from members that do not submit the required follow up report information or for unused funds or funds spent incorrectly.

**Please Note:**

- ❖ *Late or incomplete applications will not be considered.*
- ❖ *A Public Art Selection Jury evaluates the applications against the program purpose and criteria. All decisions are final.*