

## BIRTHDAY PARTY BOOKING APPLICATION

**MAIN CONTACT – Provide a main contact person with whom correspondence will occur**

Last Name			First Name	M / F	*DOB (MM/DD/YYYY) / /
Address			City	Postal Code	
Home Phone	Business Phone	Cell Phone	*Email Address		

**\*Email and Date of Birth are necessary to create an online account with the Community Services Department, Recreation Division**

**BIRTHDAY BOY OR GIRL – Provide some basic information about the birthday boy or girl**

Last Name			First Name	M / F	DOB (MM/DD/YYYY) / /
Relationship to Main Contact Person					
<input type="checkbox"/> Child <input type="checkbox"/> Grandchild <input type="checkbox"/> Nephew / Niece <input type="checkbox"/> Other _____					

**PARTY PACKAGE – Check the desired package  \*MUST BE BOOKED ONE (1) WEEK IN ADVANCE\***

**Gymnasium Playtime \$82.00\***

*Includes 2.0 hours of playtime in the gym and in the multi-purpose room. Maximum of 20 children. Call for available dates and times.*

**Bouncy Castle Extra Charge \$130.00\***

*Bouncy Castle is only available Saturday's & Sundays at 1:00 PM or 3:30 PM for ages 3 & up.*

**Rock Climbing Adventure \$160.00\***

*Includes 2 hours on the climbing wall and in the multi-purpose room. Climbers must be at least 6 years old. Maximum of 8 climbers*

Call for available dates and times.

\*Fees & Availability subject to change without notice. Fees include applicable set-up, take-down, clean-up & taxes. A damage deposit may be required for use of City equipment.

**DATE & TIME – Provide a 1<sup>st</sup> and 2<sup>nd</sup> choice for when you want your party to take place**

Date (1 <sup>st</sup> Choice)	Time (1 <sup>st</sup> Choice)	Date (2 <sup>nd</sup> Choice)	Time (2 <sup>nd</sup> Choice)
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Please note that birthday parties will not be booked on statutory holidays.

**OTHER INFORMATION**

How many children are expected to attend? \_\_\_\_\_

Who is the party for?  Boys     Girls     Both

What is the average age of the children expected to attend? \_\_\_\_\_

How many adults are expected to attend? \_\_\_\_\_

Do you plan to serve food / beverages?  Yes     No

If yes, what do you plan to serve? \_\_\_\_\_

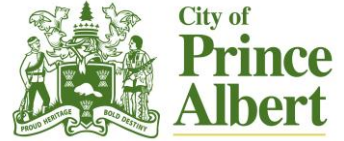
**Answer the following question only if you are booking the Rock Climbing Adventure Package**

Children under the age of eighteen (18) who wish to use the climbing wall must have a parent or legal guardian sign and submit a waiver on their behalf. CHILDREN WHO DO NOT PRESENT A PROPERLY SIGNED WAIVER WILL NOT BE PERMITTED IN THE CLIMBING AREA. Do you understand and accept this condition, and do you, as the applicant, agree to coordinate with other parents / guardians to ensure that signed waivers are submitted for all underage climbers PRIOR to the scheduled start of the birthday party?  Yes     No



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## FACILITY WAIVER FORM

### Terms and Conditions of Use:

1. The Licensee agrees to sign this agreement and submit it to the Alfred Jenkins Field House office prior to the first booking in the rental period. Failure to do so may result in the cancellation of the facility rental.
2. Payment is due prior to the first booking in the rental period. The Licensee will not be permitted to use the facility until payment is made. An invoicing agreement or purchase order may be accepted in lieu of a cash payment for rentals with long term recurring bookings at the sole discretion of the City of Prince Albert.
3. The Licensee agrees that the Alfred Jenkins Field House office is to be made aware of any booking cancellations during regular office hours at least one (1) business day prior to the booking(s) in question. Failing to do so the Licensee will be charged all applicable fees in full for the booking(s) in question. Regular office hours are 8:00 AM to 5:00 PM, Monday to Friday.
4. The Licensee accepts responsibility for the conduct of all persons in attendance for the facility rental and agrees to enforce the policies outlined in this agreement. Please review and abide by posted rules and regulations of the facility. Failure to do so may result in cancellation of the facility booking.
5. All children under the age of 12 years must be supervised by an adult at all times.
6. The Licensee agrees to be financially liable for any facility or equipment damage (excluding normal wear) caused by any person in attendance for the facility rental.
7. The Licensee agrees to return any equipment supplied by the City of Prince Albert to its designated storage place at the end of the booking period.
8. The Licensee agrees that the City of Prince Albert is not responsible for lost or stolen articles. Lockers are available in the main floor change rooms to secure valuables.
9. The City of Prince Albert reserves the right to cancel or alter bookings due to facility maintenance or special non-recurring events, or in response to other circumstances that are beyond control.
10. Food and beverages are permitted in designated areas only. With prior written approval food and beverages will be permitted in non-designated areas.
11. Sunflower seeds, popcorn, glass bottles, pets and alcohol products are prohibited in the facility.
12. The Licensee agrees that the City of Prince Albert upon their sole discretion has the right to hire facility security at the cost of the Licensee.
13. Additional conditions may apply during special events.
14. Photographic equipment is prohibited in the change room and washrooms.

\_\_\_\_\_  
(PRINT NAME)

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(SIGNATURE)